

## HUTTON ROOF PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited, to attend the **Ordinary Meeting of Hutton Roof Parish Council on Thursday 24 November 2022 at 7.00pm** at Hutton Roof Village Hall for the purposes detailed in the following agenda

### AGENDA

#### 1. Apologies

To receive apologies with reasons for absence.

#### 2. Declarations of Interest / Dispensation Requests

- To receive declarations of interest by members in respect of items on this agenda. (Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the register or at the meeting);
- To consider any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

#### 3. Minutes

To approve the minutes of the Meeting held on Thursday 19 May 2022 (copy attached).

#### 4. Public Participation

Members of the public will be given the opportunity to speak, ask questions with regard to this agenda, or raise matters of possible interest for a future agenda.

#### 5. Reports

- Chair and Parish Councillors
- County Councillor
- District Councillors/Shadow Authority Councillors
- Clerk's Report and Correspondence
- Hutton Roof Village hall

#### 6. Hutton Roof Village Hall – To discuss transfer of ownership of the hall

#### 7. Finance

- To note/authorise the following payments:  
Scott Thornley (Clerks Expenses) £127.35  
Parish Online £36.00
- To consider any quotes obtained for a new parish notice board.
- To consider a donation to the fund for the extension of the Village Hall
- To consider an increase in the Clerk's salary in line with the Contract of Employment
- To receive the Budget Monitoring Report for Q2 2022-2023
- To consider a budget for FY 2023-2024

#### 8. Planning

To note the following planning applications, responses and/or decisions: (view applications, responses and decisions online at

<http://applications.southlakeland.gov.uk/planningapplications/welcome.asp>):

## New Applications

**SL/2022/0795 at The Bungalow, Hutton Roof** - Removal of derelict shed and semi permanent caravan to enable the construction of a low energy extension, providing 3 bedrooms and allowing internal reconfiguration to support low carbon heating strategies.

**SL/2022/0798 at 3 Turners Farm Cottages, Hutton Roof** - Replace existing timber framed windows (which were installed on conversion to a dwelling in 1989) with hardwood framed double glazed windows.

## Responses sent between meetings

SL/2022/0568 at Hutton Roof Sawmills, Hutton Roof - Response sent to SLDC highlighted concerns with a potential increase in HGV traffic and urged the planning officer to query this with the applicant before making a decision.

SL/2022/0523 at Brimstone, Hutton Roof - Response sent to SLDC that the parish council feels that the building of a larger house than the plot can contain is not a reasonable justification for being allowed to extend the curtilage in this way and therefore objects to this application. The parish council did respond to the original application to say that it had concerns about the size of the house as well as issues with parking and neighbours views etc.

SL/2022/0904 at Puddlemire, Newbiggin – No objections

## Decision Notices

SL/2022/0568 at Hutton Roof Sawmills – Approved with conditions

SL/2022/0523 at Brimstone, Hutton Roof – Approved with conditions

SL/2021/0969 at Hutton Roof Village Hall – Approved

SL/2022/0493 at Steelecroft, Hutton Roof – Application withdrawn

## **9. Highways and Public Rights of Way**


- To receive an update on highways, signage and traffic management issues and to consider further action to be taken
- To update on the repair of potholes

## **10. Hutton Roof Craggs**

To receive an update on Hutton Roof Craggs.

## **11. Date of the next meeting**

The next meeting will be on Thursday 02 February 2023 at Hutton Roof Village Hall to commence at 7.00pm.



**Clerk to the Council**  
20 November 2022