

# Hutton Roof Parish Council

## Minutes of the Annual Parish Council meeting on Thursday 24 November 2022 at Hutton Roof Village Hall

Present: Councillors Jacky Chaplow (Chair), Christine Helliwell, John Power  
Clerk, Scott Thornley and 1 member of the public

*To be presented for acceptance at the Parish Council meeting on Thursday 02 February 2023*

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|----|-----|---|--|
| 72 | /22 | <b>Apologies for absence:</b><br><b>RESOLVED</b> to accept apologies from Cllr. Morgan who was away.  |  |
| 73 | /22 | <b>Declarations of Interest/Dispensation Requests:</b><br>There were no interests to declare.   |  |
| 74 | /22 | <b>Minutes of the meeting on Thursday 19 May 2022:</b><br><b>RESOLVED</b> that the minutes of the meeting on Thursday 19 May 2022 were a correct record and a copy was signed by the Chair.   |  |
| 75 | /22 | <b>Public Participation:</b><br>There were no questions or matters from members of the public.  |  |
| 76 | /22 | <b>Reports:</b><br>There were no reports from the Chair or Parish Councillors<br>A report had been received from the County Councillor and was read out to the meeting.<br>There were no reports from District or Unitary Councillors<br>The Clerk reported that he had been busy preparing a draft budget and responding to correspondence and queries. It was noted that an amount of £1517.37 had been received in respect of Community Infrastructure Levy and it was suggested that part of this could be spent on marking the entry to the village hall in some way.  |  |
| 77 | /22 | <b>Hutton Roof Village Hall:</b><br>The meeting heard from Eve Simpson of the Village Hall Committee regarding recent activities.<br>The hall committee were still making the transfer to a CIO and once complete would be in a position to take over ownership of the hall from the Parish Council who were currently Custodian Trustees. This had been agreed in a previous meeting and the council had agreed to pay for the solicitors fees.<br>It was noted that Stephen Hailey Building Services had been appointed as contractors to build the extension to the hall and that £50k had been received in grants. This was enough to do the groundworks and build the shell and work will commence in Spring 2023.   |  |
| 78 | /22 | <b>Finance:</b><br><b>RESOLVED</b> to authorise the following payments:<br>Scott Thornley (Clerks Expenses) £127.35<br>Parish Online (Subscription) £36.00<br><br>It was noted that a new noticeboard was no longer required.<br><br>It was <b>RESOLVED</b> to defer the item regarding a donation to the village hall until after the budget had been discussed.<br><br>It was <b>RESOLVED</b> that the Clerk's performance in the previous 12 months warranted an increase in salary of one SCP to SCP 10.<br><br>Budget Monitoring Q2 – The budget monitoring report was received and noted. It was noted that a new Village Hall sign was required on the highway and it was agreed to speak to Highways regarding this with an offer to pay £350 towards the cost.<br>It was noted that something still needed to be done about speeding in the villages and gates to mark the entrance to the village were suggested. It was <b>RESOLVED</b> that the Clerk would speak to Highways regarding this. |  |

Chairperson:.....

Date:.....

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|    |     | <p>Budget 2023-2024 – A draft budget was received and the Clerk explained the changes from the previous year.</p> <p>There was some discussion around an increase in precept to enable a donation to the village hall extension fund, however it was <b>RESOLVED</b> to donate £1500 from reserves to the village hall at the present time to cover solicitors fees and to consult the public on any proposed larger increase in precept.</p>   |  |
| 79 | /22 | <p><b>Planning:</b></p> <p>The following applications were discussed:<br/>           SL/2022/0795 at The Bungalow, Hutton Roof – Demolition of existing attached shed and removal of a caravan and erection of a single storey extension</p> <p>The council noted that some work had already been done at this property but that this was on another building.<br/> <b>RESOLVED</b> that the council has no objections to this application.</p> <p>SL/2022/0798 at 3 turners Farm Cottages, Hutton Roof – Replace existing timber framed windows (which were installed on conversion to a dwelling in 1989) with hardwood framed double glazed windows</p> <p><b>RESOLVED</b> that the council has no objections to this application</p> <p>The following comments sent between meetings were noted:</p> <p>SL/2022/0568 at Hutton Roof Sawmills, Hutton Roof - Response sent to SLDC highlighted concerns with a potential increase in HGV traffic and urged the planning officer to query this with the applicant before making a decision.</p> <p>SL/2022/0523 at Brimstone, Hutton Roof - Response sent to SLDC that the parish council feels that the building of a larger house than the plot can contain is not a reasonable justification for being allowed to extend the curtilage in this way and therefore objects to this application. The parish council did respond to the original application to say that it had concerns about the size of the house as well as issues with parking and neighbours views etc.</p> <p>SL/2022/0904 at Puddlemire, Newbiggin – No objections</p> <p>The following decisions were noted:<br/>           SL/2022/0568 at Hutton Roof Sawmills – Approved with conditions</p> <p>SL/2022/0523 at Brimstone, Hutton Roof – Approved with conditions</p> <p>SL/2021/0969 at Hutton Roof Village Hall – Approved</p> <p>SL/2022/0493 at Steelecroft, Hutton Roof – Application withdrawn</p> |  |
| 80 | /22 | <p><b>Highways and Public Rights of Way:</b></p> <p>Noted that this topic had already been discussed whilst discussing the budget.<br/> <b>RESOLVED</b> to keep a log of reports to Highways.</p>   |  |
| 81 | /22 | <p><b>Hutton Roof Craggs:</b></p> <p>Noted that the project with Butterfly Conservation was coming to an end and it was hoped that this partnership could be renewed.<br/>           It was still possible to work on the Nature Reserve currently and there had</p>  |  |

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|    |     | been some discussion regarding allowing cows to graze on the crags.  |  |
| 82 | /22 | <b>Date of next meeting:</b><br>The next meeting will be held on 02 February 2023 at 7.00pm, in Hutton Roof Village Hall.<br><br>Meeting closed at 20.17 |  |

Chairperson:.....

Date:.....