

# Hutton Roof Parish Council

## Minutes of the Ordinary Parish Council meeting on Wednesday 10 May 2023 at Hutton Roof Village Hall

Present: Councillors Christine Helliwell, John Power, Nick Hampson

Clerk, Scott Thornley and 1 members of the public

*To be presented for acceptance at the Parish Council meeting on Thursday 21 September 2023*

83	/23	<b>Election of Chair:</b> Cllr. Power was nominated by Cllr. Helliwell and elected unanimously to the Chair for 2023-2024	
84	/23	<b>Declaration of Acceptance:</b> The Chair duly signed the Declaration of Acceptance.	
85	/23	<b>Apologies for absence:</b> There were no apologies as all councillors were present.	
86	/23	<b>Declarations of Interest/Dispensation Requests:</b> There were no interests to declare.	
87	/23	<b>Minutes of the meeting on Thursday 02 February 2023:</b> <b>RESOLVED</b> that the minutes of the meeting on Thursday 02 February 2023 were a correct record and a copy was signed by the Chair.	
88	/23	<b>Public Participation:</b> It was noted that speeding drivers were still a problem and that the suggestion of gates at the entrances to the village were a good idea. It was suggested the Clerk look into this. It was also suggested that the Clerk make enquiries with regard to changing the speed limit in both Hutton Roof and Newbiggin.	
89	/23	<b>Reports:</b> There were no reports from the Chair or Parish Councillors There were no reports from Westmorland and Furness Councillor The Clerk reported that the audit paperwork was complete and that the council had received a clean bill of health from the Internal Auditor. Eve Simpson reported on behalf of the Village Hall that they had narrowly missed out on the 1 <sup>st</sup> phase of Platinum Jubilee grants because they did not have as much funding confirmed as other applicants. The second phase begins in June and a new application will be made. The ASDA Foundation Grant application had been unsuccessful. The Lottery Fund will restart again soon and a decision should be made by July. There is currently over £80k available for the build and a meeting was arranged with the builder the next day.	
90	/23	<b>Certificate of Exemption from Annual Audit:</b> The Certificate of Exemption was presented and it was <b>RESOLVED</b> to approve this.	
91	/23	<b>Annual Governance Statement:</b> The Annual Governance Statement was presented to the meeting and it was <b>RESOLVED</b> to approve this.	
92	/23	<b>Annual Accounting Statement:</b> The Annual Accounting Statement was presented to the meeting and it was <b>RESOLVED</b> to approve this.	
93	/23	<b>Internal Audit Report:</b> The Internal Audit Report was presented to the meeting and it was <b>RESOLVED</b> to approve this.	
94	/23	<b>Policy Reviews:</b> The following Policy Documents were reviewed and it was <b>RESOLVED</b> to adopt them without any changes: Standing Orders Financial Regulations Code of Conduct Data Protection Policy Retention of Documents Policy	

Chairperson:.....

Date:.....

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95	/23	<b>Finance:</b> <b>RESOLVED</b> to authorise the following payments: Scott Thornley (Clerks Expenses) £95.35  The arrangements for signing at the bank were discussed and it was <b>RESOLVED</b> that Cllrs. Power and Helliwell should be signatories on the account.	
96	/23	<b>Planning:</b> There were no applications to discuss.	
97	/23	<b>Highways and Public Rights of Way:</b> Cllr. Hampson questioned whether the road through Hutton Roof and Puddlemire Lane meet the required safety standards for a 60mph road. It was suggested that it needs to be resurfaced. The Clerk will check the resurfacing programme and contact Westmorland and Furness Council. The Clerk was asked to report the following problems: Potholes outside Turners Farm Road collapsing on Jubilee Lane just before the bridge. Rose Cottage – potholes re-emerging It was questioned where the sign for the village hall was up to? Clerk to chase this up. It was suggested that a new sign advising HGV's not to attempt to travel down Jubilee Lane was required and the Clerk will discuss this with Westmorland and Furness Council.	
98	/23	<b>Hutton Roof Craggs:</b> Noted that there was no activity at the moment.	
99	/23	<b>Date of next meeting:</b> The next meeting will be the Annual meeting and will be held on Thursday 21 September 2023 at 7.00pm, in Hutton Roof Village Hall.  Meeting closed at 20.05	

Chairperson:.....

Date:.....