

HUTTON ROOF PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited, to attend a **Meeting of the Parish Council** to be held on **Monday 21 October 2019 at 7.00pm** in Hutton Roof Village Hall for the purposes detailed in the following

A G E N D A

1. Apologies

To receive apologies with reasons for absence.

2. Declarations of Interest / Dispensation Requests

- To receive declarations of interest by members in respect of items on this agenda. (Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the register or at the meeting);
- To consider any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

3. Minutes

To approve the minutes of the Meeting held on Tuesday 30 July 2019 (copy attached).

4. Public Participation - members of the public will be given the opportunity to speak, ask questions with regard to this agenda, or raise matters of possible interest for a future agenda. (Maximum 10 minutes: after this agenda item the public may speak only by prior arrangement).

5. Planning

To note the following planning applications, responses and decisions:

(view applications, responses and decisions online at

<http://applications.southlakeland.gov.uk/planningapplications/welcome.asp>):

- SL/2019/0310 - OS Field No 1837, opposite Hutton Roof Post Office, Glebe Barn, Hutton Roof** - Formation of new field access, formation of new stone walls and entrance area. **Decision - Granted 2 August 2019.**
- SL/2019/0499 - Crag View, Hutton Roof** - Single dwelling with new vehicular and pedestrian access. **No comments** on amended plans received 11 September 2019. (Response submitted by Clerk following email consultation. Cllr J Morgan declared an interest in this matter and took no part in the consultation). **No decision.**
- SL/2019/0578 - Land to rear of Meadowside, Hutton Roof** - Single dwelling. **Decision - Granted 18 September 2019.**

6. Highways and Public Rights of Way

- To receive an update from the Clerk regarding highways and signage issues (following further correspondence with Cumbria Highways Traffic Management Team) and to consider any further action required;
- To consider any further traffic management/calming suggestions.

7. Reports

- Chair and Parish Councillors
- District Councillors
- County Councillor
- Clerk's Report and Correspondence
- Hutton Roof Village Hall.

Clerk to the Council
Ms Jane Saunders, 60 Castle Street, Kendal, Cumbria, LA9 7AS
Tel 07849103127
Email huttonroofpc@gmail.com
www.huttonroofpc.co.uk

8. BT Payphone Removal Consultation

To consider submitting a response to BT's proposal to remove the public payphone opposite Crag View, Hutton Roof.

9. Hutton Roof Crag

To receive a report from Friends of Hutton Roof Common.

To consider any developments regarding the Parish Council's legal status and role with regard to the Common.

10. Co-option of a councillor

To consider any candidates for co-option and/or to consider advertising to fill the vacancy.

11. Employment matters

a) To receive a report on the Council's status as an employer;

b) To review the Clerk's Contract of Employment (including salary) and to consider approval of proposed changes to the contract.

12. Finance

a) To receive a Financial Report (copies of Bank Reconciliation 30 September 2019 and Budget Monitoring Report 2019/20 attached);

b) To consider and approve Budget for 2020/21 (copy draft Budget attached), and to authorise Clerk to send precept request to SLDC when SLDC grant known;

c) To authorise the following payments:

Jane Saunders (Clerk's additional hours May - Sept 2019)	£112.20
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Jane Saunders (Clerk's expenses, 01/08/19 - 31/10/19)	£37.35
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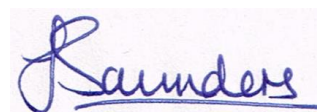
Helsington Parish Council (use of printer 01/11/19 - 31/10/20)	£60.00
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GeoXphere Ltd (Parish Online subscription)	tbc
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d) To receive an update on changes to the bank mandate.

13. Future meetings

To confirm the date of the next meeting (proposed date of Monday 27 January 2020) and to note any future agenda items.



Clerk to the Council

14 October 2019