

HUTTON ROOF PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited, to attend a **Meeting of the Parish Council** to be held **virtually** on **Tuesday 23 June 2020 at 6.00pm** for the purposes detailed in the following agenda.

Meeting room location and joining details:

Join Zoom Meeting

<https://us02web.zoom.us/j/84335015422?pwd=SUpMY0lYdDlvQmdDQ0tEcC9CbJlUQT09>

Meeting ID: 843 3501 5422

Password: 801489

One tap mobile

+442034815237,,84335015422#,,,,0#,,801489# United Kingdom

+442034815240,,84335015422#,,,,0#,,801489# United Kingdom

Dial by your location

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

Find your local number: <https://us02web.zoom.us/u/kbNC65m00Q>

A G E N D A

1. Apologies

To receive apologies with reasons for absence.

2. Declarations of Interest / Dispensation Requests

- To receive declarations of interest by members in respect of items on this agenda. (Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the register or at the meeting);
- To consider any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

3. Minutes

To approve the minutes of the Meeting held on Wednesday 29 January 2020 (copy attached).

4. Public Participation - members of the public will be given the opportunity to speak, ask questions with regard to this agenda, or raise matters of possible interest for a future agenda. (Maximum 10 minutes: after this agenda item the public may speak only by prior arrangement).

5. Annual Governance and Accountability Return 2019/20 - Certificate of Exemption

To approve completion of Certificate of Exemption from limited assurance review and to authorise the Clerk to submit Certificate of Exemption to external auditor.

6. Annual Internal Audit Report 2019/20

To receive and approve the Annual Internal Audit Report 2019/20 for the Annual Governance and Accountability Return (copy attached).

7. Annual Governance Statement 2019/20 - To receive and approve the Annual Governance Statement 2019/20 for the Annual Governance and Accountability Return (copy attached).

8. Accounting Statements 2019/20

(i) To receive and note the Bank Reconciliation and Budget Monitoring Statement for the year ended 31 March 2020 (copies attached).

(ii) To receive and approve the Accounting Statements 2019/20 for the Annual Governance and Accountability Return (copy attached).

Clerk to the Council
Ms Jane Saunders, 60 Castle Street, Kendal, Cumbria, LA9 7AS
Tel 07849103127
Email huttonroofpc@gmail.com
www.huttonroofpc.co.uk

9. Notice of the period for the exercise of public rights relating to the annual accounts

To note that the period for the exercise of public rights will be Monday 6 July - Friday 14 August 2020.

10. Finance

- a) To note and authorise payments 1 April - 30 June 2020 (copy schedule attached);
- b) To note and approve the following recurring payments:
Jane Saunders - salary paid by monthly standing order;
ICO (Data Protection registration) - paid by annual direct debit in May.

11. Reports

- i. Chair and Parish Councillors
- ii. District Councillors
- iii. County Councillor
- iv. Clerk's Report and Correspondence
- v. Hutton Roof Village Hall.

12. Planning

To note the following planning applications, responses and/or decisions:
(view applications, responses and decisions online at

<http://applications.southlakeland.gov.uk/planningapplications/welcome.asp>):

- i. **SL/2020/0120 - Kelker Well, Newbiggin** - Demolition of existing barn and erection of 3 bed dwelling (Revised SL/2019/0915). Cllr M Burrow has declared an interest in this matter and took no part in the email consultation. Response of 'No comments' submitted by Clerk under delegated powers following email consultation. **No decision.**

13. Highways and Public Rights of Way

To receive an update regarding highways, signage and traffic management issues and to consider any further action required.

14. Hutton Roof Crag

To receive a report from Friends of Hutton Roof Common.

15. SLDC Local Plan Review

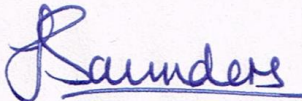
To note the early engagement documents at <https://www.southlakeland.gov.uk/planning-and-building/south-lakeland-local-plan/local-plan-review/>, local promotion of the information and the extension of the online surveys deadline to 17 July 2020.

16. SLDC Parish Remuneration Panel (PRP) Report 2020/21

To receive and adopt the report and recommendations of the PRP (copy attached), and to consider whether the Council wishes to pay a Basic Parish Allowance, Chairman's Allowance and/or Travel and Subsistence Expenses.

17. Future meetings

To confirm the date of the next meeting and to note any future agenda items.



Clerk to the Council

16 June 2020