

# HUTTON ROOF PARISH COUNCIL

Parish Clerk: Christine Davidson  
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Councillors are hereby summoned, and members of the public are invited, to attend the **Ordinary Meeting of Hutton Roof Parish Council** on Wednesday 4<sup>th</sup> February 2026 at 7.00pm at Hutton Roof Village Hall for the purposes detailed in the following agenda

## AGENDA

### 1. Apologies

To receive apologies with reasons for absence.

### 2. Declarations of Interest / Dispensation Requests

- To receive declarations of interest by members in respect of items on this agenda. (Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the register or at the meeting);
- To consider any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

### 3. Minutes

To approve the minutes of the Meeting held on 19<sup>th</sup> November 2025 (previously circulated)

### 4. Public Participation

Members of the public will be given the opportunity to speak, ask questions, voice their concerns and offer suggestions.

### 5. Reports & Announcements

- Chair and Parish Councillors Reports
- Westmorland and Furness Councillor
- Clerk's Report and Correspondence
- Hutton Roof Village hall

### 6. Councillor Email Addresses

To note new email addresses and confirm they are all working correctly.

### 7. Highways Issues

To discuss the recent issues with Highways and road closures.

### 8. Finance

- a) To note the receipt of wayleave check from ENWL for £30.44
- b) To note bank balances and payments the following payments:

Current Account: £ 6,814.77

Previously paid:

Clerk Salary and HMRC Nov & Dec £497.48

London Hearts Defib £966.00

To be paid:

Christine Davidson Expenses £ 34.20

Hutton Roof Village Hall – printing contribution £25.00

Hutton Roof Village Hall – Room hire - £10.00

## 9. Planning

To note the following planning applications, responses and/or decisions: (view applications, responses and decisions online at <https://planningregister.westmorlandandfurness.gov.uk>)

- a) Proposed diversion of Footpath 535007 as per plan (previously circulated)

## 10. Ongoing items:

Item:	Current status	Action required
<b>Village Hall Directional Sign</b>	Quote received (£81.15 plus delivery), waiting for Highways to give permission	If Highways do not respond, can it be installed on Hall land?
<b>Wildflower Bulbs</b>	NH to get more info for purchasing bulbs around the village	<b>Budget to be agreed</b>
<b>Defibrillator – Newbiggin</b>	Completed	<b>None</b>
<b>Footpaths, Stiles etc</b>	Clerk has contacted Countryside Access and they are supposed to be inspecting all their paths and stiles.	<b>Various updates to be given</b>
<b>Highways Issues</b>	<b>Dangerous Trees</b>	<b>Waiting for W &amp; F</b>
<b>Hutton Roof Craggs and Common</b>	<b>NH Has been researching</b>	

## 11. Date of the next meeting

Agree the date for the Annual Parish Council Meeting in May.

**Christine Davidson**  
Clerk to the Council