

## HUTTON ROOF PARISH COUNCIL

Minutes of the Hutton Roof Parish Council Meeting held on Wednesday, 14<sup>th</sup> December 2016 at 7.00pm  
In Hutton Roof Village Hall

**Present** Cllr D J Travis - Chairman  
Cllr R D Read - Vice Chairman  
Cllr P Huntington  
Cllr S D Travis

**Also Present:** Cllr R Bingham  
Cllr B Cooper  
Members of the Public

Prior to the start of the meeting, the Clerk announced Cllr D Travis's resignation as Hutton Roof Parish Council Chairman with immediate effect. Therefore, Cllr Read, as the current Vice Chairman, assumed the role for the remainder of the 2016/2017 council year. He then went on to thank Cllr Travis for his work as Chairman and continued support for the Council.

### 1. **Appointment of Hutton Roof Parish Council Vice Chairman**

It was proposed by Cllr D Travis and seconded by Cllr Read that Cllr Huntington be appointed Vice Chairman and it was unanimously agreed to appoint him for the remainder of the 2016/2017 council year.

### 2. **Apologies for Absence from the Meeting**

Apologies for absence from the meeting were received from Mr & Mrs Gibson and Mrs A Newton.

### 3. **Declarations of Interest**

Cllrs D & S Travis declared an interest in the forthcoming Agenda Item 6

### 4. **Minutes of the Hutton Roof Parish Council Meeting held on Wednesday, 29<sup>th</sup> June 2016**

Cllr Read was authorised to sign the minutes of the last Hutton Roof Parish Council Meeting held on Wednesday, 29<sup>th</sup> June as a true record of the proceedings.

### 5. **Matters Arising from those Minutes**

Cllr Travis advised those present that he had spoken directly to the Cumbria Police and Crime Commissioner, Mr Peter McCall, regarding the problems some parishioners had experienced when contacting the police non-emergency number 101. Mr McCall acknowledged he had received numerous complaints throughout Cumbria and guaranteed he was making it a priority to remedy the matter.

### 6. **Financial Report**

Cllrs D & S Travis re-iterated their interest in this agenda item.

#### **(a) Bank**

The balance at the bank as of today's date stood at £1,838.26 which reflected both the following payments and receipts.

- Payments had been made to;

i)	South Lakeland District Council for Election Expenses	-	£63.08
ii)	Parish Online Get Mapping Invoice	-	£30.00
iii)	Donation to St John's Church for Meeting	-	£20.00
iv)	Clerk's wages on Cllr Read's approval	-	£200.00

- Payment had been received from;

i)	Electricity North West	-	£34.16
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The Clerk reported she had received an invoice for £33.60 from Parish Online Get Mapping to renew the licence for a further twelve months. It was felt that it would be beneficial to do so in order to assist those people who would be producing wayleaf agreements following the instalment of B4RN hyperfast broadband within the Parish. It was resolved the Clerk should settle this invoice.

#### **(b) Financial Annual Return**

The Clerk reported that she had received the Annual Financial Return back from BDO. The issues raised, which were noted as “minor”, were, once again the issue regarding the amount of money held in the bank account but it was acknowledged that steps were being taken to remedy this and, secondly, it was noted that grant monies received from SLDC should have been recorded in box 3 rather than box 2 on the submitted “Accounting Statements.

#### **7. Precept**

The Clerk reported that she had hoped to have had receipt of the 2017/2018 precept form PP2 from SLDC prior to tonight’s meeting, however, this was not the case. Cllr Bingham did advise those present that a draft precept could be agreed and it was resolved to increase the precept by £250.00 to £1000.00.

#### **8. Police Matters**

It was noted that the monthly crime report could be found in “Around Kirkby Lonsdale”

#### **9. Hutton Roof Village Hall**

- It was noted that the Village Hall was now looking rather splendid including the decorated toilets.
- A new smart heating system had been installed which can be operated off site.
- Kirkby Scouts had begun to use the Village Hall for their weekly meetings.

#### **10. Parish Highways**

- Cumbria County Council had asked for help identifying any drains/gullies that they had omitted to include in its programme of works.
- It was noted the grit wagons were not always traveling as far as the Church and should be gritting the entire village especially if traffic was diverted off the A65 as a result of an accident.
- Once again there was a distinct lack of grit in Hutton Roof and Newbiggin.
- There were raised manholes at the Post Office and Buttle House.
- Mr Holt expressed his concern at the “home made passing places” on the road side verges between the Village and the A65 and wondered whether these could be made into “official passing places”.
- Cllr Bingham was reminded he had previously agreed to look into the erection of “Children Playing” signs in the Village.

Cllr Bingham agreed to look into the above

- Mr Holt expressed concern at parking within the Village which he believed to be causing obstructions in some places. It was agreed the Clerk would send an email to residents requesting that they park more responsibly, however, Cllr S Travis thought this would be unproductive and suggested signs be erected at various locations throughout the Village.

#### **11. Planning Applications**

- **Planning Application SL/2016/0537 – Erection of Agricultural Worker’s Residence**  
Both Cllrs Bingham and Cooper left the meeting while the Clerk explained there had been a great deal of controversy surrounding this planning application. Cllrs Bingham and Cooper were then asked to rejoin the meeting
- **Planning Application SL/2016/0784**  
This planning application was currently not being progressed through SLDC.

## **12. Hutton Roof BT Telephone Box**

Mrs Simpson had requested that the Parish Council apply to South Lakeland to adopt the telephone box in order to site a defibrillator in what was considered to be an extremely central point in the Village since the one at the Village Hall had been moved due to problems with its batteries. It was confirmed fundraising had already begun to cover whatever costs would be involved dependent upon how much funding could be secured. The Clerk expressed concern that the Newbiggin residents would have even further to travel to collect the defibrillator. It was suggested a further defibrillator could be sited at Newbiggin but no suitable location could be identified. It was resolved the Clerk would apply to SLDC to adopt the telephone box.

## **13. Future of Hutton Roof Parish Council**

Cllr Read informed the meeting that the Council felt it had not done a particularly good job for the past eighteen/twenty four months primarily due to other commitments councillors had found themselves facing. It was even questioned whether the parishioners actually wanted a Parish Council. However, it was evident from those Parishioners, who had attended the meeting, that they appreciated everything undertaken by the Parish Council over the past eleven years.

The Clerk introduced the Code of Transparency to the meeting and what it entailed and felt that the Council might be better served by a more qualified clerk who could actively undertake this exercise. At this point it was pointed out that a more qualified clerk would command a higher salary and this issue should have been placed on the agenda before the Precept. The Clerk admitted this was an oversight on her part for which she apologised. Consequently, it was determined that a further Council Meeting would have to be held to agree the Precept once the form had been received from SLDC. It was also resolved that the Clerk would contact other local clerks to see whether they would be interested in taking an additional council on.

## **14. Correspondence**

- The Clerk mentioned the B4RN newsletter which outlined its current achievements.
- Information regarding emergency planning had been received.

## **15. Any Other Business**

- It was reported more boulders had been painted on the Craggs.
- Mr N Hall kindly agreed to replace the boundary stone in its rightful position and erect the mountain bike prohibition signs on the Craggs.

## **16. Date and Time of next Meeting**

This will be arranged in due course.

There being no further business, Cllr Read thanked everyone for their input and attendance, and the meeting closed at 8.50 pm.