

## HUTTON ROOF PARISH COUNCIL

Minutes of the **Parish Council** Meeting held on **Wednesday 29 January 2020 at 7.00pm**  
at Hutton Roof Village Hall

Present: Cllrs J Morgan, N Hall, J Chaplow, M Burrow, C Helliwell.

Also present: County and District Cllr R Bingham (part), District Cllr B Cooper (part), Clerk J Saunders and 3 members of the public.

Chair welcomed Christine Helliwell as a recently co-opted member of the Council.

### **49/19 Apologies**

None.

### **50/19 Declarations of Interest / Dispensation Requests**

- Cllr J Morgan declared an interest in planning item 6i re Crag View as she lives in a neighbouring property. Cllr M Burrow declared an interest in planning item 6ii re Kelker Well Barn as it is his application. As both items were for information only it was agreed that Cllrs Morgan and Burrow would remain in the meeting during the respective items.
- Cllr C Helliwell submitted a request for a dispensation to speak and vote in respect of consideration of and responses to all planning applications on the grounds that a dispensation would enable the Council to transact its business and be in the interests of the local community (without dispensation to all members the Council risks being inquorate and therefore unable to respond). The dispensation request was granted for the term of office of the Council.

### **51/19 Minutes**

The minutes of the Meeting held on Monday 21 October 2019 were approved.

### **52/19 Public Participation**

Hutton Roof Fell Race organiser advised that, although the race has been run on the Craggs for 35 years without permission from Natural England, it was understood that an application for permission must be submitted to Natural England as part of the land is a SSSI. Consent is required to ensure nothing detrimental is done to the site. The Parish Council was asked if it would support the application. It was understood that the application should be submitted by the owner/occupier but uncertainty over the ownership of the land was noted. It was suggested that the Parish Council had a duty of guardianship.

Concern was raised about possible liabilities arising for the Council from submitting the application but the Fell Race organiser advised that the Fell Runners Association licenses the event and any risks are addressed as part of this process. He was confident that there are no issues regarding the impact of the race on the SSSI and felt there were more risk implications in not obtaining the permission as required. Cllr R Bingham and B Cooper expressed their support for the application and the event in general.

Cllr J Morgan advised that she would be attending a meeting with Natural England on Tuesday 4 February 2020. It was agreed that she would raise the issue of the application and seek advice on its submission, and that the Parish Council would be supportive of the application.

### **53/19 Reports**

- i. (County and District Cllrs' reports brought forward to allow councillors to leave meeting early). Cllr R Bingham reported on the County Lines drug dealers and the use of CCTV cameras to combat the illegal activity. He gave an assurance that CCTV cameras would be installed only following local consultation. He advised that Cumbria Police are recruiting 25 more police officers this year and that the policing part of the Council Tax was likely to rise. The County Council's Budget meeting was due to take place the following week and extra government grants were available.
- ii. Cllr R Bingham reported that District Cllrs B Cooper and T Harvey had stood in for him during his recent absence. SLDC had a £88k surplus, with savings made through Customer Connect. The introduction of smaller refuse collection vehicles was noted. Cllr B Cooper reported on issues around the Northern Rail franchise which had been addressed by the Overview and Scrutiny Committee. He also reported on the Land

Allocations target of 35% affordable homes and new Land Allocations. It was noted that SLDC's part of the Council Tax would increase by 2.5%.

iii. Chair and Parish Councillors:

Cllr J Morgan noted the forthcoming meeting with Natural England on 4 February 2020. Cllr J Chaplow expressed an interest in taking part in the Great British Spring Clean. Cllr N Hall advised he had litter picking equipment and bags supplied by SLDC. It was agreed that parish councillors would organise a spring clean.

iv. Clerk's Report and Correspondence:

Clerk reported that the Parish Council's objection to BT's proposed removal of payphone in Hutton Roof had been submitted and acknowledged by SLDC. As SLDC has power of veto over proposed payphone removals, the payphone should be retained.

An email had been received from a local police sergeant in December inquiring about reports received by the Parish Council. It was understood that the police would not be able to attend meetings but would provide reports. Clerk had responded by advising that since being in post there had been no communication from the local police team and suggesting that the Council would welcome improved communications and reports.

CALC Councillor training courses were noted, including The Effective Councillor course (2 modules, Feb/March in Kendal or Penrith) and a proposed Planning Advice course in March, probably in Kendal. Clerk agreed to chase details regarding the latter.

Website updates to the Home, Members, Meetings and Links pages were noted.

It was noted that the Clerk had 3 weeks annual leave remaining and it was agreed that she would take 2 weeks before the end of the leave year and carry forward 1 week to 2020/21.

v. Hutton Roof Village Hall.

Eve Simpson reported that discussions were underway regarding an extension for storage and that 4 apple trees had been planted under SLDC's tree planting scheme.

#### 54/19 Planning

The following planning applications, responses and decisions were noted:

(view applications, responses and decisions online at

<http://applications.southlakeland.gov.uk/planningapplications/welcome.asp>):

- i. **SL/2019/0499 - Crag View, Hutton Roof** - Single dwelling with new vehicular and pedestrian access.  
**Decision - Granted with conditions on 29 November 2019.**
- ii. **SL/2019/0915 - Kelker Well, Kelkerwell Barn, Newbiggin** - Demolition of barn and erection of 3 bed dwelling. Cllr M Burrow had declared an interest in this matter and taken no part in the email consultation. Response of 'No comments' submitted by Clerk under delegated powers following email consultation. **Decision - Refused on 20 January 2020.**
- iii. **PN/2020/0001 - Mealrigg Lane, Hutton Roof** - PN for Telecommunications (BT intention to install fixed line broadband electronic communications apparatus).

#### 55/19 Highways and Public Rights of Way

- i. Cllr J Morgan reported on a recent telephone conversation with Mo Dooz, Traffic Management Team Leader at Cumbria Highways. Whilst accepting that Hutton Roof is a small part of the county, disappointment was expressed at having to chase Highways repeatedly over traffic and signage issues and at the false economy with regard to Badgergate Bridge. The length restriction sign on the A65 which was damaged in May 2019 has still not been replaced resulting in more lorries using the road and damaging the bridge again. Highways' view that further monitoring of the situation was required was not accepted. Cllr Morgan had re-iterated the need for improved signage (re 'No access to the sawmill for long vehicles' and 'No left turn at Buttle House') and the Parish Council's offer to contribute towards the cost of appropriate signage. It was resolved that Cllr Morgan would pursue the signage issues with Highways. It was noted that the bridge on Jubilee Lane had also been damaged by large vehicles using the lane.
- ii. Cllr Morgan agreed to circulate a link to information about grants re traffic management and pedestrian safety. Further consideration would be given to traffic management/calming ideas. The issue of speeding traffic entering Whittington (Lancs) from Hutton Roof was raised and it was suggested that the 60mph speed limit here is too high. Further details were requested from a member of the public and it was agreed that these would then be passed to Cllr R Bingham. It was acknowledged that this would also be a matter for Whittington Parish Council.

### 56/19 Hutton Roof Crags

It was noted that Friends of Hutton Roof Common had been going for over a year. A Stewardship Plan and management systems were in place. The meeting with Natural England on 4 February 2020 was again noted.

### 57/19 SLDC Review/Update of Local Plan

Notification of SLDC's review and update of its Local Plan and an invitation to a briefing meeting for parish councillors due to take place the following day had been received and circulated. A copy of the briefing would be circulated following the meeting and it was understood that early engagement with residents and stakeholders would be taking place from mid-February to end of March 2020. It was suggested that councillors and residents may wish to consider and respond to any consultation as individuals as there would not be a Council meeting during this time.

### 58/19 Finance

- a) Updated draft Financial Regulations were considered and approved. It was noted that further work on compliance was required.
- b) The Asset Register was reviewed and approved. It was agreed that Cllr N Hall would check how many Mountain Bike Prohibited signs were in place and whether any were missing.
- c) The draft Financial Risk Assessment and Management for 2019/20 was considered and approved.
- d) The draft Review of the Effectiveness of Internal Audit Report was considered and approved and it was resolved to re-appoint the internal auditor for the 2019/20 accounts.
- e) The final Budget for 2020/21 and the precept of £4,645.32 which had been submitted to SLDC were noted.

f) The following payments were authorised:

Hutton Roof Village Hall (annual contribution towards village newsletter 2020)	£25.00
Hutton Roof Village Hall (room hire for 4 Parish Council meetings 2020)	£52.00
Elle Fox (Website hosting renewal for 2 years)	£78.00
Jane Saunders (Clerk's expenses, 01/11/19 - 31/01/20)	£59.88

g) It was noted that payment to GeoXphere Ltd for the Parish Online subscription was not submitted because it had been paid directly by B4RN. Cllr N Hall advised that the Parish Online mapping was a useful tool and that he could supply login details to anyone interested.

### 59/19 Future meetings

- The date of the next meetings (the Annual Parish Meeting and the Annual Meeting of the Parish Council) was confirmed as Monday 4 May 2020.
- The following agenda items were noted:
  - Annual Parish Meeting - Chair's Report and Public participation.
  - Annual Meeting - Election of Chair and Vice Chair, Review of policies and procedures, approval of the Annual Return, future meeting dates, report/update on highways issues, report on meeting with Natural England.

The meeting closed at 8.15 pm.

Signed: .....(Chair)

Date: 4 May 2020