

## HUTTON ROOF PARISH COUNCIL

Minutes of the **Meeting of the Parish Council** held **virtually** on  
**Tuesday 1 September 2020 at 6.00pm.**

**Present: Cllrs J Morgan (Chair), M Burrow, C Helliwell**  
**Also present: J Saunders (Clerk) and one member of the public**

### **18/20 Apologies**

Apologies with reason given were received and accepted from Cllr Jacky Chaplow.

### **19/20 Declarations of Interest / Dispensation Requests**

None.

### **20/20 Minutes**

The minutes of the Meeting held on Tuesday 23 June 2020 were approved. (Chair to sign when possible).

### **21/20 Public Participation**

None.

### **22/20 Reports**

- i. Chair and Parish Councillors  
Chair apologised for having been unable to progress matters from the previous meeting.
- ii. District Councillors/County Councillor were not in attendance, but Cllr Roger Bingham had been in touch to advise that he hoped to attend.
- iii. Clerk's Report and Correspondence - the following items were noted:  
CALC Developing Your Skills Programme (virtual training courses including The Effective Councillor and Planning);  
Dark Skies and Light Pollution Talk by Jack Ellerby of Friends of the Lake District provisionally arranged for next meeting on Monday 2 November 2020 at 7pm but will be subject to coronavirus rules and guidance;  
Clerk to ask web designer to undertake work to website to comply with new accessibility standards coming into effect later this month;  
National Salary Award 2020/21 for local council clerks (backdated to 1 April 2020).
- iv. Hutton Roof Village Hall  
Eve Simpson reported that the Village Hall had re-opened and was busier than ever. The AGM had been held the previous week. Plans for the proposed extension had been on hold but it was hoped that work on the project would resume soon.

### **23/20 Finance**

- a) The Account of Payments 1 April - 31 August 2020 was received and noted. Payments made in error on 25 June 2020 (following the previous meeting) were noted.
- b) The Account of Receipts 1 April - 31 August 2020 was received and noted. It was noted that the aforementioned payments made in error had been refunded on 29 June 2020 after the errors came to light. Clerk confirmed that the errors and rectifications had been fully documented for accounts and audit purposes.
- c) The following payments were authorised:

South Lakeland District Council (Parish Election Costs 2019/20)	£65.00
Jane Saunders (Zoom subscription)	£14.39
Jane Saunders (Salary adjustment April - August 2020 & 7 additional hours)	£107.56

It was also agreed to amend the monthly Standing Order to Jane Saunders to £199.85 with immediate effect in accordance with the National Salary Award.

**24/20 Planning**

The following planning update was given for information only (Cllr M Burrow had previously declared an interest in this matter):

(view application, responses and any decision online at

<http://applications.southlakeland.gov.uk/planningapplications/welcome.asp>):

- i. **SL/2020/0120 - Kelker Well, Newbiggin** - Demolition of existing barn and erection of 3 bed dwelling (Revised SL/2019/0915). **No decision.**

**25/20 SLDC Local Plan Review**

The early engagement documents at <https://www.southlakeland.gov.uk/planning-and-building/south-lakeland-local-plan/local-plan-review/>, the Call For Sites for Housing and Employment and the deadline for responses of 18 September 2020 were noted. The amount of information in the various planning consultation documents was commented on and the tension between individuals' views and interests and the wider good was noted.

At this point the audio connection with Cllr M Burrow was lost and, after repeated attempts to re-establish it, the meeting was terminated due to having become inquorate.

**The meeting closed at 6.35pm.**

It was agreed that councillors would respond to the local and national planning policy documents as individuals if appropriate to do so.

It was further agreed that the only urgent outstanding item of business was the latest BT Payphone Removal Consultation re payphone opposite Crag View. It was proposed that, subject to councillors' agreement by email, the same objection as the previous year would be submitted.

Date of next meeting - Monday 2 November 2020 at 7.00pm.

Signed: .....(Chair)

Date:.....