

HUTTON ROOF PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited, to attend a Meeting of **Hutton Roof Parish Council** on **Wednesday 15 September 2021 at 7.00pm** at Hutton Roof Village Hall for the purposes detailed in the following

AGENDA

1. Apologies

To receive apologies with reasons for absence.

2. Declarations of Interest / Dispensation Requests

- To receive declarations of interest by members in respect of items on this agenda. (Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the register or at the meeting);
- To consider any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

3. Appointment of new Clerk and Responsible Financial Officer

To receive and note Jane Saunders' resignation due to relocation;

To approve the appointment of Scott Thornley as Clerk/RFO to Hutton Roof Parish Council and to consider and approve a draft Contract of Employment.

4. Co-option of a parish councillor

To consider the co-option of a councillor.

5. Minutes - to approve the minutes of the Annual Meeting held on Wednesday 5 May 2021 (copy attached).

6. Public Participation - members of the public will be given the opportunity to speak, ask questions with regard to this agenda, or raise matters of possible interest for a future agenda.

7. Reports

- i. Chair and Parish Councillors
- ii. District Councillors
- iii. County Councillor
- iv. Clerk's Report and Correspondence
- v. Hutton Roof Village Hall - Cllr J Morgan to report on change of constitution.

8. Finance

a) To note/authorise the following payments:

- i. Zurich Insurance (policy renewal wef 01/08/21, paid 24 July 2021)
£224.00
- ii. Jane Saunders (Clerk's expenses, 01/05/21 - 30/09/21)
£45.00
- iii. Scott Thornley (Clerk's salary, to be paid by monthly standing order)

b) To consider any quotes obtained for a new parish notice board.

c) To consider a proposal to change business banking arrangements.

9. Planning

To note the following planning applications, responses and/or decisions:
(view applications, responses and decisions online at

Clerk to the Council

Scott Thornley

Tel 015396 25185

Email huttonroofpc@gmail.com

www.huttonroofpc.co.uk

<http://applications.southlakeland.gov.uk/planningapplications/welcome.asp>):

- i. **SL/2020/0616 - Sealford Farm, Newbiggin** - Single storey extension to front elevation and rear conservatory/summer room. **Decision - Granted with conditions.**
- ii. **SL/2021/0656 - Land to the South of Newbiggin Lane, Newbiggin** - Erection of 2 wooden stables & hay store, hardstanding path for access, widening of existing gateway & creation of additional gateway including the change of use of agricultural land for equestrian purposes. **No objections (response submitted by Clerk following email consultation). No decision.**
- iii. **SL/2021/0669 - Steelecroft, Hutton Roof, LA6 2PG** - Alterations and extensions. **Hutton Roof Parish Council supports the application as it understands that in submitting these plans the applicants have acted on planning advice received from SLDC. The Parish Council is supportive of the sustainable approach being taken in bringing a redundant barn back into use and the provision of a home needed by a local farming family. The Parish Council notes that, contrary to what is stated on the application form, the development can be seen from the public footpath which passes to the west of the site (response submitted by Clerk after email consultation). No decision.**

10. South Lakeland Local Plan Review

(view at <https://www.southlakeland.gov.uk/planning-and-building/south-lakeland-local-plan/local-plan-review/2021-issues-and-options-and-second-call-for-sites/>)

To note that the Local Plan Review is ongoing despite local government reorganisation and to consider responses to the Issues and Options Consultation (runs until 30 Sept 2021).

11. Tree Preservation Orders

Cllr J Morgan to report.

12. Highways and Public Rights of Way

Cllr J Morgan to give an update on highways, signage and traffic management issues and to consider further action to be taken;

To consider the issue of road verge cutting (Cllr J Chaplow to report).

13. Hutton Roof Craggs

To receive an update on Hutton Roof Craggs.

14. Litter and dog waste bins

Cllr J Chaplow to report.

15. Greening Campaign South Lakeland

To consider information received on the Greening Campaign (Cllr J Chaplow to report).

16. Future meetings

(i) To consider dates for future Council meetings in 2021/22;

(ii) To confirm that meetings will usually commence at 7.00pm and be held in Hutton Roof Village Hall.

Clerk to the Council
6 September 2021

Clerk to the Council
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