

HUTTON ROOF PARISH COUNCIL

Minutes of the **Ordinary meeting of the Parish Council**
held at Hutton Roof Village Hall on **Wednesday 15 September 2021 at 7.00pm.**

Present: Cllrs J Morgan (Chair), C Helliwell, N Hall.

Also present: S Thornley (Clerk), 4 members of the public.

23/21 Apologies

Apologies from Cllr J Chaplow (COVID) were received and accepted.

24/21 Declarations of Interest / Dispensation Requests

None.

25/21 Appointment of new Clerk and Responsible Financial Officer

The resignation of J Saunders was noted and accepted.

The appointment of Scott Thornley as Clerk and RFO was confirmed and two copies of a new contract were signed by the Chair.

26/21 Co-option of a Parish Councillor

John Power was nominated and duly co-opted to the councillor. A Declaration of Acceptance and Declaration of Interests were completed and signed

27/21 Minutes

The minutes of the Annual Meeting on Wednesday 05 May 2021 were presented and approved. A copy was signed by the Chair.

28/21 Public Participation

There were no questions from the members of the public present.

29/21 Reports

i) The Chair reported that she had received representations from residents regarding the burning of garden rubbish. It was noted that the non-emptying of green bins recently may have contributed to this problem but that residents should be encouraged to consider their neighbours before burning garden rubbish.

Damaged safety railings on Burton Road towards Carnforth at the bottom of the hill need reporting to Highways.

ii) There were no District Councillors in attendance

iii) There was no County Councillor in attendance.

iv) The new Clerk had not been in position long enough to have anything to report.

v) The Village Hall Committee was about to change its constitution from a charity to a Community Interest Organisation. This will mean that the committee will be able to take full ownership of the hall from the PC who are currently Custodian Trustees. It also means that the trustees will not be personally liable should anything happen to the hall in future. This follows advice from ACT.

30/21 Finance

Finance

a) The following payments were noted and approved:

i. Zurich Insurance (Policy renewal wef 01/08/2021)
£224.00

ii. Jane Saunders (Clerk's expenses, 01/05/21 – 30/09/21)
£45.00

b) **RESOLVED** that Cllr Morgan would send samples of new noticeboards to all councillors for

consideration.

- c) The Clerk advised that current bankers Barclays, have a good system for online payments and recommended the council continue to bank with Barclays with a review in six months.
RESOLVED to approve the recommendation from the Clerk.

31/21 Planning

To note the following planning applications, responses and/or decisions:

(view applications, responses and decisions online at

<http://applications.southlakeland.gov.uk/planningapplications/welcome.asp>):

- i) **SL/2020/0616 - Sealford Farm, Newbiggin** - Single storey extension to front elevation and rear conservatory/summer room. **Decision - Granted with conditions.**
- ii) **SL/2021/0656 - Land to the South of Newbiggin Lane, Newbiggin** - Erection of 2 wooden stables & hay store, hardstanding path for access, widening of existing gateway & creation of additional gateway including the change of use of agricultural land for equestrian purposes.
No objections (response submitted by Clerk following email consultation). No decision.
- iii) **SL/2021/0669 - Steelecroft, Hutton Roof, LA6 2PG** - Alterations and extensions.
Hutton Roof Parish Council supports the application as it understands that in submitting these plans the applicants have acted on planning advice received from SLDC. The Parish Council is supportive of the sustainable approach being taken in bringing a redundant barn back into use and the provision of a home needed by a local farming family. The Parish Council notes that, contrary to what is stated on the application form, the development can be seen from the public footpath which passes to the west of the site (response submitted by Clerk after email consultation). No decision.

32/21 South Lakeland Local Plan Review

RESOLVED that councillors should submit individual responses if they wished to do so.

33/21 Tree Preservation Orders

Cllr J Morgan noted the lack of Tree Preservations Orders in respect of trees in Hutton Roof and queried whether there should be some. Contact has been made with Graham Nicholson at SLDC for advice. The Chair will speak with Mr Nicholson further.

34/21 Highways and Public Rights of Way

Cllr J Morgan reported that the proposed site visit with Victoria Upton (Cumbria Highways Team Leader Traffic Management) had now taken place and that they had walked through the village looking at the various issues including:

Lorries going over the bridge causing damage

Speeding – Need to decide whether the council wishes to hire an SID or something else on the main road through Hutton Roof. Victoria Upton thinks that place markers at the entrances to the village will be more effective as the speed limit is 60mph and so the averages shown by an SID will likely be under this. **RESOLVED** that the Clerk will check on the possibility of sharing the SID currently shared by several other local councils and report back.

Verge Maintenance – **RESOLVED** to defer this until the next meeting.

35/21 Hutton Roof Craggs

It was reported that the Fell Fettleers have done a number of days work recently.

Work organised by Butterfly Conservation is to restart in October and funding is in place for 1 day per month.

It was questioned whether the PC insurance covers the work done by volunteers and the Clerk

is to check this.

It was questioned whether the PC is to become the Delegated Authority for the common and if not would the PC consider this. It was noted that this had not been discussed in detail but there was little appetite to take this on.

RESOLVED to look back at previous discussions to gain a clear idea of who is responsible for the common and what the roles of various bodies was.

36/21 Litter and Dog Waste Bins

Noted that there had been some chatter in the village on this subject but **RESOLVED** to defer to the next meeting to hear from Cllr. Chaplow.

37/21 Greening Campaign South Lakeland

RESOLVED to defer to the next meeting to hear from Cllr. Chaplow.

38/21 Future meetings

RESOLVED that the next meeting will be on Monday 17th January 2022, to commence at 7.00pm in Hutton Roof Village Hall.

The meeting closed at 7.45pm.

Signed:(Chair)

Date:.....