

HUTTON ROOF PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited, to attend a **Meeting of the Parish Council** to be held on **Wednesday 29 January 2020 at 7.00pm** in Hutton Roof Village Hall for the purposes detailed in the following

A G E N D A

1. Apologies

To receive apologies with reasons for absence.

2. Declarations of Interest / Dispensation Requests

- To receive declarations of interest by members in respect of items on this agenda. (Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the register or at the meeting);
- To consider any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

3. Minutes

To approve the minutes of the Meeting held on Monday 21 October 2019 (copy attached).

4. Public Participation - members of the public will be given the opportunity to speak, ask questions with regard to this agenda, or raise matters of possible interest for a future agenda. (Maximum 10 minutes: after this agenda item the public may speak only by prior arrangement).

5. Reports

- i. Chair and Parish Councillors
- ii. District Councillors
- iii. County Councillor
- iv. Clerk's Report and Correspondence
- v. Hutton Roof Village Hall.

6. Planning

To note the following planning applications, responses and decisions:

(view applications, responses and decisions online at

<http://applications.southlakeland.gov.uk/planningapplications/welcome.asp>):

- i. **SL/2019/0499 - Crag View, Hutton Roof** - Single dwelling with new vehicular and pedestrian access.
Decision - Granted with conditions on 29 November 2019.
- ii. **SL/2019/0915 - Kelker Well, Kelkerwell Barn, Newbiggin** - Demolition of barn and erection of 3 bed dwelling. Cllr M Burrow has declared an interest in this matter and took no part in the email consultation. Response of 'No comments' submitted by Clerk under delegated powers following email consultation. **Decision - Refused on 20 January 2020.**
- iii. **PN/2020/0001 - Mealrigg Lane, Hutton Roof** - PN for Telecommunications (BT intention to install fixed line broadband electronic communications apparatus). **For information.**

7. Highways and Public Rights of Way

- i. To receive an update regarding highways and signage issues and to consider any further action required;
- ii. To consider any further traffic management/calming suggestions.

Clerk to the Council
Ms Jane Saunders, 60 Castle Street, Kendal, Cumbria, LA9 7AS
Tel 07849103127
Email huttonroofpc@gmail.com
www.huttonroofpc.co.uk

8. Hutton Roof Crag

To receive a report from Friends of Hutton Roof Common.

9. SLDC Review/Update of Local Plan

To receive notification of SLDC's review and update of its Local Plan and information about the process and timescale.

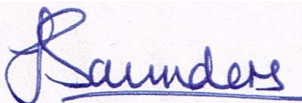
10. Finance

- a) To consider and approve updated Financial Regulations (draft copy attached);
- b) To review and approve the Asset Register (draft copy attached);
- c) To consider and approve the Financial Risk Assessment and Management for 2019/20 (draft copy attached);
- d) To consider and approve the Review of the Effectiveness of Internal Audit Report (draft copy attached), including a recommendation to re-appoint the internal auditor;
- e) To note the final Budget for 2020/21 (copy attached), and to note that the precept of £4,645.32 has been submitted to SLDC.
- f) To authorise the following payments:

Hutton Roof Village Hall (annual contribution towards village newsletter 2020)	£25.00
Hutton Roof Village Hall (room hire for 4 Parish Council meetings 2020)	£52.00
Elle Fox (Website hosting renewal for 2 years)	£78.00
Jane Saunders (Clerk's expenses, 01/11/19 - 31/01/20)	£59.88
- g) To note that payment to GeoXphere Ltd for the Parish Online subscription was not submitted because a receipt was received for payment by another party.

11. Future meetings

- To confirm the date of the next meetings (the Annual Parish Meeting and the Annual Meeting of the Parish Council) - proposed date of Monday 4 May 2020 for both meetings;
- To note agenda items for these meetings.



Clerk to the Council
21 January 2020