

HUTTON ROOF PARISH COUNCIL

BANK RECONCILIATION AT 30 SEPTEMBER 2019

	£
Cashbook balance brought forward 1 April 2019	£1,912.79
Add Receipts to 30 September 2019	£3,845.40
Less Payments to 30 September 2019	£1,899.67
Cashbook balance carried forward 30 September 2019	£3,858.52
Balance at bank at 30 September 2019 Barclays Bank Community Account	£3,858.52
Total balances at bank at 30 September 2019	£3,858.52

HUTTON ROOF PARISH COUNCIL - BUDGET MONITORING 2019/20 - 30 SEPTEMBER 2019					
EXPENDITURE	Budget 2019/20	01/04/19 - 30/09/19 Actual Spend (net)	2019/20 Forecast spend (net)	Variance forecast	Notes
Clerk's Salary	£2,550.00	£1,288.41	£2,567.49	£17.49	Additional hrs re elections & finance
Administration inc website	£500.00	£117.80	£400.00	-£100.00	
Insurance	£265.00	£224.00	£224.00	-£41.00	Premium unchanged from last year
Audit Fee	£75.00	£75.00	£75.00	£0.00	
Meeting Room Hire	£70.00	£0.00	£52.00	-£18.00	Paid annually in Jan 2020
Training	£250.00	£0.00	£250.00	£0.00	Training for new councillors
Subscriptions	£150.00	£147.96	£147.96	-£2.04	CALC and SLCC
Grants/S137	£50.00	£46.50	£71.50	£21.50	CLP - £46.50; newsletters 2020 - £25
VAT	£50.00	£0.00	£6.00	-£44.00	VAT reclaimed at end of year
Elections	£0.00	£0.00	£0.00	£0.00	
TOTAL EXPENDITURE	£3,960.00	£1,899.67	£3,793.95	-£166.05	Small underspend

INCOME	Budget 2019/20	Actual income	Forecast income	Variance	Notes
Precept	£3,821.36	£3,821.36	£3,821.36	£0.00	
SLDC Grant	£24.04	£24.04	£24.04	£0.00	
Parish Land (wayleaves)	£64.60	£0.00	£64.60	£0.00	ENW wayleave payments
VAT Refund	£50.00	£0.00	£6.00	-£44.00	VAT reclaimed at end of year
Other income	£0.00	£0.00	£30.00	£30.00	B4RN reimbursement re Parish Online
Total Income	£3,960.00	£3,845.40	£3,946.00	-£14.00	Less VAT expenditure

HUTTON ROOF PARISH COUNCIL - DRAFT BUDGET 2020 - 2021			
EXPENDITURE	2019 - 2020 Total forecast	Budget 2020 - 2021	Notes re 2020 - 2021
Clerk's Salary	£2,567.49	£2,685.00	Assumes 5% pay award, average 4 hours per week, small contingency
Administration inc website	£400.00	£500.00	Includes stationery, website, printing, Clerk's and councillors' expenses
Insurance	£224.00	£250.00	
Audit Fee	£75.00	£75.00	
Meeting Room Hire	£52.00	£70.00	Includes small contingency in case of additional meetings
Training	£250.00	£450.00	New councillor training may be required
Subscriptions	£147.96	£160.00	CALC and SLCC (Society of Local Council Clerks)
Grants/Section 137	£71.50	£75.00	Newsletter contribution of £25; other donations?
VAT	£6.00	£25.00	VAT is reclaimed each year (see below)
Parish Elections	£0.00	£0.00	Added to expenses by SLDC one year in arrears
TOTAL EXPENDITURE	£3,793.95	£4,290.00	

INCOME		
Precept	£3,821.36	£4,176.36
SLDC Grant	£24.04	£24.04
Parish Land	£64.60	£64.60
VAT Refund	£6.00	£25.00
Other income	£30.00	£0.00
Total Income	£3,946.00	£4,290.00