

## HUTTON ROOF PARISH COUNCIL

### Minutes of the Meeting of the Parish Council held virtually on Monday 2 November 2020 at 6.00pm

**Present:** Cllrs J Morgan (Chair), N Hall, M Burrow, J Chaplow, C Helliwell.

**Also present:** Clerk J Saunders and a number of members of the public.

#### 26/20 Apologies

None.

#### 27/20 Declarations of Interest / Dispensation Requests

Cllr M Burrow had declared an interest in Planning agenda item 7i (this item was for information only).

#### 28/20 Minutes

The minutes of the Meeting held on Tuesday 1 September 2020 were approved. (Chair to sign when possible).

#### 29/20 Public Participation

None.

#### 30/20 Reports

- i. Chair and Parish Councillors; reports received under later agenda items.
- ii. District Councillors/County Councillor; it was reported that Cllr R Bingham had hoped to attend but had other commitments that evening. He had sent a written report which had been circulated to members in which he highlighted recent Council activity during the Covid crisis and planned highways work for Sealford Lane (in conjunction with rebuilding the bridge) and Clawthorpe Lane (resurfacing).
- iii. Clerk's Report and Correspondence - the following were noted:  
Dark Skies Virtual Talk on 5 November 2020 at 7.00pm;  
Submission of objection to removal of BT public payphone opposite Crag View;  
CALC virtual training courses running in Nov/Dec 2020;  
Information circulated re proposals for local government reorganisation;  
Complimentary membership of Kirkby Lonsdale & District Civic Society;  
Ongoing work on website accessibility.  
It was noted that Cllrs J Chaplow and C Helliwell were booked on to Planning training course; Cllr J Morgan requested booking on Effective Councillor course.  
Cllr J Morgan advised she would be attending SLDC's Briefing on its Morecambe Bay Unitary Authority proposal on 3 November 2020 and would report back on this.
- iv. Hutton Roof Village Hall; Eve Simpson reported that the Hall would probably have to close again during the forthcoming lockdown. To date, some activities such as yoga and dog-training had been taking place, mainly outdoors. Work on the proposed extension was continuing with drawings currently being done.

#### 31/20 Finance

- a) A **Financial Report** comprising Bank Reconciliation 30 September 2020 and Budget Monitoring Report 2020/21 was received and noted. Cllr J Morgan advised she would again look into the provision of a new notice board in consultation with Clerk and Village Hall.
- b) A draft **Budget for 2021/22** was received and considered. It was resolved to approve the Budget as drafted (subject to confirmation of the SLDC grant) and to authorise the Clerk to send the precept request to SLDC.
- c) The following payments were authorised:

Jane Saunders (Clerk's expenses, 01/07/20 - 31/10/20)	£44.08
Helsington Parish Council (use of printer 01/11/20 - 30/04/21 and contribution to November Zoom subscription)	£30.00

GeoXphere Ltd (Parish Online subscription)

tbc.

It was agreed that the Parish Council would pay the Parish Online subscription on receipt of the invoice. Cllr N Hall advised that B4RN would reimburse the cost on receipt of an invoice from the Council and would also circulate login details for Parish Online.

**32/20 Planning**

The following planning applications, responses and decisions were noted and/or considered: (view applications, responses and decisions online at

<http://applications.southlakeland.gov.uk/planningapplications/welcome.asp>):

- i. **SL/2020/0120 - Kelker Well, Newbiggin** - Demolition of existing barn and erection of 3 bed dwelling (Revised SL/2019/0915). **No decision.**
- ii. **SL/2020/0651 - Barn at End of Shortbutts Lane, Hutton Roof** - Conversion of barn into single dwelling, associated external works and installation of septic tank. **No objections** (response submitted by Clerk under delegated powers following email consultation). **No decision.**
- iii. **SL/2020/0719 - Pickle Farm, Hutton Roof** - Infill extension to form garden room with balcony terrace at first floor. **No objections.**

**33/20 Highways and Public Rights of Way**

- i. Correspondence regarding parking issues at Lowther Court was received and considered. It was reported that parking by large vehicles either side of the entrance to Lowther Court was unsightly and causing road safety issues due to impaired visibility, but that ownership of the land used for parking was uncertain. Cllr J Morgan confirmed she had asked the residents for clarification on ownership and had also asked Cllr R Bingham to investigate whether Highways were responsible for the land. Cllr Bingham had agreed to visit the site but advised that he needed to be accompanied by a Highways officer. Cllr Morgan agreed to chase Cllr Bingham regarding this matter.  
A proposal to produce a printed card to be placed on the windscreens of parked vehicles encouraging the owners to park at the Village Hall was supported, and Cllr Morgan agreed to draft a note to include advice and a map.
- ii. It was reported that the sign from the A65 re the length restriction at Badger Gate Bridge had been repaired but included neither metric measurements nor a warning of no access to the sawmill for long vehicles as requested by the Parish Council. Cllr J Morgan advised she had again raised the following issues with Highways (cc Cllr R Bingham):
  - New signage re ‘No access to the sawmill for long vehicles’ at the A65 junction (Parish Council is prepared to contribute to the cost);
  - Reinstating sign re ‘No left turn at Buttle House’;
  - Speed limited measures;
  - Review of the winter gritting route.
 Dismay was expressed at the lack of response from Highways regarding these issues, which were first raised over a year ago. It was agreed that Cllr J Morgan would pursue matters with Highways.

**34/20 Hutton Roof Crag**

No report from Friends of Hutton Roof Common as activities were currently suspended.

**35/20 Future meetings**

It was confirmed that the next meeting would be on Monday 1 February 2021 at 6.00pm.

**The meeting closed at 6.45pm.**

Signed: .....(Chair)

Date:.....